

BIR Form No. 2316 September 2021 (ENCS)		Certificate of Compensation Payment/Tax Withheld For Compensation Payment With or Without Tax Withheld		2316 9/21ENCS	
1 For the Year (YYYY) 2026			2 For the Period From / To (MM/DD) 01/01 - 12/31		
Part I - Employee Information					
3 TIN 123-456-789-000			7 Date of Birth (MM/DD/YYYY) 02-14-1980		
4 Employee's Name (Last Name, First Name, Middle Name) Alfredo Bacani Flores					
Part II - Employer Information (Present)					
12 TIN 123-456-789-00000			13 Employer's Name Bureau of Revenue Administration		
Part IV-A - Summary & Part IV-B - Details of Compensation Income & Tax Withheld from Present Employer					
19	Gross Compensation Income from Present Employer (Sum of 38 and 52)	319,800.00	A. NON-TAXABLE/EXEMPT COMPENSATION INCOME		
20	Less: Total Non-Taxable/Exempt Compensation Income (From Item 38)	97,980.00	29	Basic Salary (incl. exempt P250,000 & below) / SMW of the MWE	
21	Taxable Compensation Income from Present Employer (Item 19 Less Item 20)	221,820.00	30	Holiday Pay (MWE)	
22	Add: Taxable Compensation Income from Previous Employer, if applicable		31	Overtime Pay (MWE)	
23	Gross Taxable Compensation Income (Sum of Items 21 and 22)	221,820.00	32	Night Shift Differential (MWE)	
24	Tax Due	15,614.40	33	Hazard Pay (MWE)	
25A	Amount of Taxes Withheld - Present Employer	15,614.40	34	13th Month Pay and Other Benefits (maximum of P90,000)	42,000.00
25B	Amount of Taxes Withheld - Previous Employer, if applicable		35	De Minimis Benefits	13,800.00
26	Total Amount of Taxes Withheld as adjusted (Sum of 25A and 25B)	15,614.40	36	SSS, GSIS, PHIC & Pag-IBIG Contributions and Union Dues (Employee share only)	30,180.00
27	5% Tax Credit (PERA Act of 2008)		37	Salaries and Other Forms of Compensation	12,000.00
28	Total Taxes Withheld (Sum of Items 26 and 27)	15,614.40	38	Total Non-Taxable/Exempt Compensation Income (Sum of 29 to 37)	97,980.00
			B. TAXABLE COMPENSATION INCOME - REGULAR		
			39	Basic Salary	221,820.00
			40	Representation	
			41	Transportation	
			42	Cost of Living Allowance (COLA)	
			43	Fixed Housing Allowance	
			44	Others (specify)	
			SUPPLEMENTARY		
			45	Commission	
			46	Profit Sharing	
			47	Fees Including Director's Fees	
			48	Taxable 13th Month Benefits	0.00
			49	Hazard Pay	
			50	Overtime Pay	
			51	Others (specify)	
52	Total Taxable Compensation Income (Sum of 39 to 51B)	221,820.00			
I/We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by me/us, and to the best of my/our knowledge and belief is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended. (Consent to processing under the Data Privacy Act of 2012, R.A. No. 10173.)					
53 Present Employer/Authorized Agent - Signature over Printed Name Ferdinand L. Ocampo - Chief Accountant		54 Employee - Signature over Printed Name 		Date Signed 	
Compensation figures aggregated from 6 submitted payslip(s) for CY 2026. Previous-employer amounts, the PERA tax credit, the OT/graveyard meal allowance (a regional-minimum-wage figure your agency supplies) are completed at deployment with the agency's configuration. Item 53's authorized agent is set once in Agency Print Settings; item 54 and the signature dates are signed by hand and are never pre-filled. [UNVERIFIED - diff against the signed agency's live 2316 at pilot]					